St. Andrew's
Church of England Primary School
ENRICHING LIVES

Remote Learning Policy

Autumn 2020

We believe that every person in our school community should flourish and broaden their horizons. Therefore, it is the element of 'enrichment' that defines our school; we are a church school that endeavours to provide the widest of opportunities for all.

Within our caring and nurturing environment and guided by our shared Christian values, we aim to ensure that all voices in our school family can be heard and all are engaged in learning that develops and challenges them, excites their imagination and provides an opportunity to achieve their full potential.

We see everyone and everything as valued in the eyes of God and recognise that all the members of our family are individuals as we work towards a society of mutual respect, compassion and justice.

Even the smallest person can change the course of the future." ..... JRR Tolkien

1. Specific Aims

- To outline our approach for pupils who will not be attending school owing to illness, individual/family isolation or the closure of a class bubble
- To outline expectations for staff who will not be attending school owing to self-isolation but who are otherwise fit and healthy and able to continue supporting with the teaching, assessing and planning for pupils.

2. Who is the plan applicable to?

Every child is expected to attend school from 1 September 2020 and in line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- A continuous, dry cough
- A high temperature above 37.8℃
- A loss of, or change to, their sense of smell or taste
- Have had access to a test and this has returned a positive result for Covid-19

This plan primarily outlines expectations for class bubble or partial school closure as well as individual cases.

Individual pupils who are isolating due to health issues (based on government advice) and choose not return to school in September will be supported on a case by case basis, primarily with the use of 'paper packs' which mirror the work being taught to the rest of the class in school in addition to online learning resources.

3. Remote learning for pupils

The governors and senior leadership team at St Andrew's C.E. Primary School are fully aware that these are exceptional times and each family is unique, because of this, we will approach remote learning in way which suits their individual needs. As a school. we do realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- parents may be trying to work from home so access to technology as a family may be limited;
- parents may have two or more children trying to access technology and need to prioritise
- the needs of young people studying towards GCSE/A Level accreditation who may need to prioritise online accessibility at home

Teachers will not be expected to provide 'live' online lesson provision, however pre-recorded delivery of direct teaching points will be made available through either the school website of MS Teams which will allow for greater flexibility when appropriate. This will ensure that children and parents can access any material as time allows whilst also meeting all safeguarding requirements from all parties concerned.

At the current time, Year 6 children only will be introduced to MS Teams and all children concerned will be provided with an individual account.

With these considerations in mind, St Andrew's will provide offsite learning for pupils who are not able to attend school so that no-one need fall behind.

4. Curriculum

The school used the school website during the spring and summer terms to delivery an appropriate and relevant curriculum to those children who were not able to attend school during the national lockdown. It is our intention to maintain this resource as effectively used the school website.

This will be a combination of online resources and school based resources that the classteacher deems appropriate.

The expectation of lessons will be:

- Daily maths session
- Daily English session
- Daily phonics session (if scheduled)
- Daily reading sessions
- Daily tables practice (if scheduled)
- Each day there will be a lesson for one of the foundation subjects (science, history, geography, music, computing, art)

- **Content for Maths**

Classteachers will plan a daily Maths lesson/activity that mirrors the learning taken place in school.

- **Content for English**

Classteachers will plan a daily English lesson/activity that mirrors the learning taken place in school.

- **Content for Phonics (if scheduled)**

Classteachers in EYFS & KS1 will plan a daily phonics lesson/activity that mirrors the learning taken place in school.

- **Content for Reading**

Classteachers will provide all children with access to a reading book or an online book

- **Content for Multiplication Tables**

Classteachers will provide access to children in their class through Times Table Rockstars.

- **Content for Other Subjects**

Classteachers will plan a daily English lesson/activity that mirrors the learning taken place in school.

5. Logins to Online Learning Platforms

The school subscribes to a number of online learning resources which can be accessed at home. It is essential that children and parents have access to all the relevant login details so that they are immediately available in the event of a closure of self-isolation. The login details will be stuck into children's planners and also sent to parents through Parent App.

Login details that will be included are:

- Microsoft Teams (where appropriate)
- Reading Cloud
- My Maths
- Numbots (FS and KS1)
- Times Tables Rockstars (KS2)

6. Teacher expectations

Teachers will plan lessons that link directly to the curriculum focus for that year group and will provide resources to support tasks for home learners. Should remote learning need to be set for a, individual, class or bubble, the work for the week in English, Maths and other subjects will be posted on the class's webpage within 24 hours of notification of a child's absence.

Staff will not be expected to post work if no child in their class is currently absent.

The information will contain:

- All website links needed to access home learning resources along with clear information about the learning for that week. This will include reference to daily tasks for relevant subjects
- Work should be prepared in line with agreed practice to cover:
    - Daily maths session
    - Daily English session
    - Daily phonics session (if scheduled)
    - Daily reading sessions
    - Daily tables practice (if scheduled)
    - Each day there will be a lesson for one of the foundation subjects (science, history, geography, music, computing, art)
- Materials to accompany lessons will be available to download or for parents to collect from the school office in a socially distant way (where necessary).

- Staff will add these resources to their class webpage electronically and it will be the responsibility of families to print/use these resources at home (or contact the school to ask for a 'paper pack')
- Teachers will respond promptly, within reason, to requests for support from families at home
- Staff and parents should communicate via the class email address as identified on the class webpage.
- Teachers will receive training and guidance so that they are confident in using the additional remote learning resources. Our approach was developed during the school closure between March and July; therefore, there is a high level of confidence when using these various remote learning approaches.
- Members of the leadership team and our professional partners at Ark are available to support any teachers when setting and accessing remote learning resources.
- Teachers will make sure all children and parents have access to logins by recording them in the child's reading record book.
- Phone calls may be made to individual families as required to support and promote learning.

8. Additional Needs

For children identified as having additional needs the school will establish:

- A weekly phone call with Additional Needs Leader for parents of children on the Additional Needs Register (children at SEN Support and those with an EHCP).
- Opportunities for additional advice to be given on how parents can support children with specific targets / needs.
- One to one online teaching sessions with Additional Needs Leader may be provided in some circumstances.
- Family welfare checks for 'vulnerable children' will be established on a weekly minimum basis

9. Remote teaching for staff who are self-isolating

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- It is expected that staff get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, non-teaching staff will be given an individual project to work on which is line with whole school improvement priorities or asked to support with the online learning provision for their year group. These projects will be communicated by their phase leader, or the Senior Leadership Team on a case-by-case basis.
- If unwell themselves, teachers will be covered by another staff member for the sharing of activities. Communication and planning during this time will not be undertaken until the teacher is fit to work.

10. Family (pupil/parent/carers):

Where possible, it is beneficial for young people to maintain a regular and familiar routine. St Andrew's C.E. Primary School recommend that each 'school day' maintains structure. A suggested timetable will be made available on the relevant class web page as a guide. This includes daily reading for pleasure.

- If a class bubble is isolated, the children will be sent home with their home reading book in addition to an exercise book; this is so that work that children complete at home can be kept safe, ideally in their exercise books, and can be brought back to school when safe to do so.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via the class email address or by contacting the school office. They should make clear which year group and subject the question relates to.
- We encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work. This can include finding an appropriate place to work and, to the best of their ability, supporting pupils with work encouraging them to work with good levels of concentration.

Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices.

Should accessing work be an issue, parents should contact school promptly and alternative solutions will be made available. These will be discussed on case-to-case basis.

To help parents to feel confident when helping their child to access remote learning, teachers and leaders will continue to upload 'how to' guides and videos on the school website.

11. Review

This policy may be updated as required based on National guidance and in the light of operational review.