St ANDREW's CHURCH OF ENGLAND PRIMARY SCHOOL

Rules for Responsible Internet Use

The School has installed computers and Internet access to help our learning. These rules will keep everyone safe and help us be fair to others. I will:

- **only access the system with my own login and password, which I will keep secret;**
- **not access other people's files;**
- **only use the computers for School work and homework;**
- **not bring in floppy disks or memory sticks from outside School unless I have been given permission;**
- **always ask permission from a member of staff before using the Internet;**
- **only e-mail people I know, or my teacher has approved;**
- **not give my home address, phone number of full name to anyone over the Internet;**
- **not arrange to meet anyone without my parent or teacher's permission;**
- **the messages I send will be polite and responsible;**
- **notify an adult immediately if I encounter material or messages that make me feel uncomfortable;**
- **not waste limited resources such as disk space or printing ink and paper;**
- **ask permission before printing documents in colour;**
- **I understand that the School may check my computer files and may monitor the Internet sites I visit.**